

**County of Sibley**  
**Regular County Board Proceedings**  
**Tuesday, August 22, 2017**

The Sibley County Board of Commissioners convened in the Commissioner’s Room in the Courthouse in the City of Gaylord, MN on Tuesday, August 22, 2017 at 9:00 a.m. pursuant to notice given as required by law. Members of the Board present: Commissioners Joy Cohrs, Bobbie Harder, Gary Kruggel, Bill Pinske and Jim Swanson. Also present were Roxy Traxler, Administrator and David E. Schauer, County Attorney.

The meeting was called to order by Commissioner Kruggel and began with the Pledge of Allegiance.

A motion was made by Commissioner Pinske, seconded by Commissioner Cohrs and carried to approve the agenda as revised: Add Item 9.C. Approve increase in hours for Amy Newsom; Add Item – SMIF Annual Report; and Remove Item 11. Closed Session.

A motion was made by Commissioner Swanson, seconded by Commissioner Kruggel and carried to approve the consent agenda:

- Approve Board Proceedings from August 8, 2017
- Informational Only: Ditch Maintenance/Repair Work Orders as of 08/14/2017
- Approve Election Services Contract with ISD 2365 Gibbon-Fairfax-Winthrop Schools for special election on 11/07/2017
- Approve Joint Powers Agreement & Resolution #2017-42 with State of MN, Bureau of Criminal Apprehension for criminal justice data communications network for Sheriff Department & County Attorney’s Office
- Approve Court Data Services Subscriber Amendment to CJDN Subscriber Agreement with State of MN, Bureau of Criminal Apprehension for Sheriff Department & County Attorney’s Office
- Approve offering optional Short Term Disability coverage to employees effective with the 2018 enrollment year, discontinue current policy
- Approve Gaylord Game Protection League application to conduct off-site gambling at Gaylord GPL on 09/10/17
- Approve appointment and oath of Emergency Management Manager Kim Flanagan
- Approve 2017 gravel crushing quote from Wm Mueller & Sons at an amount not to exceed \$100,000 (\$2.38/ton)
- Approve 2018 Master Contract between PHHS and MN Valley Action Council for providing services under TANF/MFIP & SNAP effective 07/01/17-12/31/18
- Approve Notice of Funds Available & Budget for 1<sup>st</sup> quarter SNAP Support Service dollars
- Approve County Veterans Service Officer Operational Enhancement Grant Agreement through MN Department of Veterans Affairs in the amount of \$7,500 effective 07/01/17-06/30/18

A motion was made by Commissioner Pinske, seconded by Commissioner Cohrs and carried to approve the audited claims:

- Auditor claims: .....\$63,247.75
- Commissioner (County) claims: .....\$300,529.72
- Commissioner Data Private claims: .....\$85,593.02

Southern MN Initiative Foundation President & CEO Tim Penny and Executive Committee member David Krueger presented to the County Board the Southern MN Initiative Foundation’s 2016 Annual Report.

A motion was made by Commissioner Cohrs, seconded by Commissioner Pinske and carried to approve the request of Water Planner Ron Otto to update the Sibley County Comprehensive Local Water Plan as required prior to December 31, 2018.

County Auditor Marilee Peterson presented to the County Board the draft Article 330: “Buffer Ordinance” of the Code of Ordinances of the County of Sibley. A public hearing will be held in September.

Veterans Service Officer Lisa Klenk presented to the County Board the Veterans Service Officer Workload Inventory report.

A motion was made by Commissioner Swanson, seconded by Commissioner Cohrs and carried to accept the low responsible bids for Categories 2 through 9 for the Sibley County Facilities Improvement Project:

- Category 2 – Concrete: Met Con Construction, Inc. .... \$36,650.00
- Category 3 – General Construction: Boser Construction Inc. .... \$191,000.00
- Category 4 – Aluminum Windows & Glazing: Heartland Glass Company, Inc. .... \$473,880.00
- Category 5 – Acoustical Ceilings: St. Cloud Acoustics, Inc. .... \$112,280.00
- Category 6 & 7 – Plumbing/HVAC: Peterson Sheet Metal, Inc. .... \$1,721,500.00
- Category 8 – Electrical/Communications: Javens Electric, Inc. .... \$727,300.00
- Category 9 – Standard Doors/Frames/Hardware: Mid Central Door Company..... \$18,991.00

A motion was made by Commissioner Pinske, seconded by Commissioner Swanson and carried to approve Resolution #2017-41 Authorizing Issuance, Awarding Sale, Prescribing the form and details and providing for the payment of \$6,995,000 General Obligation Bonds, Series 2017A.

A motion was made by Commissioner Swanson, seconded by Commissioner Harder and carried to approve an increase of 45 total hours for Community Development Program Manager Amy Newsom from August 15-December 31, 2017 to provide assistance in completing two grant applications (additional time to be paid by city and chamber).

A motion was made by Commissioner Pinske, seconded by Commissioner Harder and carried to authorize the County Engineer & County Attorney to execute easements with landowners for construction project SAP 072-606-052.

A motion was made by Commissioner Pinske, seconded by Commissioner Harder and carried to table consideration of advising the County Attorney to begin condemnation for the permanent and temporary easements needed for construction project SAP 072-606-052 to the next County Board meeting.

Commissioners provided reports on their board activities since the last meeting.

Clearing of Commissioner Calendars:

- August 22 – Ditch Re-Determination Meeting @ 1:00 PM (all)
- August 22 – Board Work Session (budget) (all)
- September 22 – Railroad Authority Open House (all)
- September 25 – CHS Joint Powers Board (Pinske, Harder)

A motion was made by Commissioner Pinske, seconded by Commissioner Cohrs and carried to adjourn the meeting at 10:53 a.m.

Attest:

//Roxy Traxler//  
Roxy Traxler, County Administrator

//Gary Kruggel//  
Gary Kruggel, Board Chair