

County of Sibley
Regular County Board Proceedings
Tuesday, January 23, 2018

The Sibley County Board of Commissioners convened in the Commissioner's Room in the Courthouse in the City of Gaylord, MN on Tuesday, January 23, 2018 at 9:00 a.m. pursuant to notice given as required by law. Members of the Board present: Commissioners Joy Cohrs, Bobbie Harder, Gary Kruggel, Bill Pinske and Jim Swanson. Also present were Roxy Traxler, Administrator and David E. Schauer, County Attorney.

The meeting was called to order by Commissioner Swanson and began with the Pledge of Allegiance.

A motion was made by Commissioner Cohrs, seconded by Commissioner Kruggel and carried to approve the agenda as revised: Remove Item 4.U.; Remove Items 10.A. & 10.B.; Add Item for Auditor's Office New Staff Introduction; Add Item 12.B. Approve ditch projects greater than \$10,000 for CD 23, 29 & 55

A motion was made by Commissioner Pinske, seconded by Commissioner Kruggel and carried to approve the consent agenda:

- Approve Board Proceedings of January 2, 2018
- Approve Solid Waste Haulers
- Appoint Planning Commission Members
- Approve Resolution #2018-08 Accept donations for Fiscal Year 2017
- Approve Resolution #2018-09 Reestablish Sibley County Petty Cash & Change Funds for 2018
- Approve direct appropriation of Aquatic Invasive Species Prevention Aid to Sibley County Soil & Water Conservation District
- Approve 2018 Intern Hiring for Administration/Community Development
- Informational: 4th Quarter 2017 Property Assessing & Zoning Update
- Informational: 4th Quarter 2017 Auditor's Update
- Informational: 4th Quarter 2017 Administration Update
- Approve MN Historical Society MN Historical & Cultural Heritage Grant Agreement in the amount of \$11,802; Authorize County Administrator to execute agreement; and Accept the Mid-America Business Systems bid in the amount of \$11,801.50 for the Historical Assessment Book Preservation project
- Approve Resolution #2018-10 Affirming Sibley County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs
- Informational: EFT Payments 12/27/2017 - 1/16/2018
- Approve Resolution #2018-11 Authorizing EFT activities for 2018 to County Treasurer, Mary Fisher
- Approve new credit card for Technology Office, Administration
- Informational: 4th Quarter 2017 Recorder's Update
- Procurement Card Inventory
- Approve Resolution #2018-12 For the 2018 Seal Coat plans and setting the bid opening date March 22
- Approve Resolution #2018-13 setting the bid opening date of March 22nd for Bituminous Resurfacing on CSAH 9 and CSAH 13
- Approve Resolution #2018-14 Setting the bid opening date of March 22nd for County Bituminous Resurfacing for CP 1220, CP 1225, and CP 1226
- Approve contract for WIC CPA (Competent Professional Authority) with Carmen Patino

A motion was made by Commissioner Kruggel, seconded by Commissioner Pinske and carried to approve the audited claims:

- Auditor (01-05-2018)\$196,383.10
- Auditor (01-19-2018)\$2,197,577.12
- Commissioner (County) claims:\$892,336.07
- Commissioner Data Private claims:\$132,331.64

Public Health and Human Services Director John Glisczinski introduced to the County Board new staff Case Aide Stacey Wamstad.

Ducks Unlimited Manager of Conservation Programs Jon Schneider discussed with the County Board plans for Ducks Unlimited to purchase two tracts of land in Transit Township adjacent to Indian Lake to restore to native prairie and small drained wetlands.

A motion was made by Commissioner Pinske, seconded by Commissioner Cohrs and carried to approve the 2018 County Attorney Office agreement as revised (remove sections pertaining to part time legal assistant phased retirement and hiring bookkeeper/administrative assistant staff).

County Administrator Roxy Traxler discussed with the County Board clothing allowance for employees and the need for a policy. It was the consensus of the County Board for more research to be conducted and the matter to be brought back to a future County Board meeting for further discussion.

County Administrator Traxler discussed with the County Board data request charges and the need for consistency among departments. It was the consensus of the County Board for more research to be conducted and the matter to be brought back to a County Board meeting in December when we set the fee schedule for further discussion.

A motion was made by Commissioner Pinske, seconded by Commissioner Kruggel and carried to accept PR1 (Plan Revisions #1) to the Sibley County Facilities Improvement project at an estimated cost of \$219,376.00.

County Administrator Traxler discussed with the County Board leadership and staff development training and a proposal from Sicora Consulting for LeaderShip at the Helm training. It was the consensus of the County Board for Administrator Traxler to discuss with Department Heads and bring back to a future County Board meeting for further discussion.

County Treasurer Mary Fisher presented the following reports to the County Board:

- 2017 Property Taxes Collected
- 2017 Investment Report
- 2017 License Center Sales Totals

A motion was made by Commissioner Kruggel, seconded by Commissioner Cohrs and carried to approve Resolution #2018-18 Private Sale of Tax-Forfeited Land.

A motion was made by Commissioner Pinske, seconded by Commissioner Cohrs and carried to approve the following ditch projects greater than \$10,000:

Ditch	Section, Township	Work	Estimated Cost
CD 23	13, Cornish	repair and rip rap	\$44,719.50
CD 29	11, Green Isle	repair and rip rap	\$23,500.00
CD 55	1, Sibley	additional rip rap	\$21,157.50

Commissioners provided reports on their board activities since the last meeting.

Clearing of Commissioner Calendars:

- January 23 – Board Meeting
- January 23 – Joint Board Work Session with McLeod @ EJ's 11:45 a.m.
- January 23 – CD 37, 46 & 54 Redetermination Hearing @ 1:30 p.m.
- February 8 – CHS work session (tentative)
- February 13 – Board Meeting
- February 27 – Board Meeting
- February 27 – Work Session & Department Tour
- April 10 – Joint Work Session with Nicollet County @ Noon TBD

A motion was made by Commissioner Kruggel, seconded by Commissioner Pinske and carried to adjourn the meeting at 11:34 a.m.

Attest:

//Roxy Traxler//
Roxy Traxler, County Administrator

//Jim Swanson//
Jim Swanson, Board Chair