

SIBLEY COUNTY

Article 540 “Regulations For Large Assemblies Ordinance” of the Code of Ordinances of the County of Sibley

ARTICLE 540. REGULATIONS FOR LARGE ASSEMBLIES ORDINANCE

SECTION 540.1 PURPOSE

SUBD 540.1.1 It is the purpose and intent of the Sibley County Board of Commissioners to regulate the assemblage of large numbers of people, in excess of those normally needing the health sanitary, fire, police, transportation and utility services regularly provided in Sibley County, in order that the health, safety and welfare of all persons in Sibley County, residents and visitors alike, may be protected.

SECTION 540.2 LICENSE REQUIREMENTS

SUBD 540.2.1 No person shall permit, maintain, promote, conduct, advertise, act as entrepreneur, undertake, organize, manage or sell, or sell or give tickets to an actual or reasonable anticipate assembly of 250 or more people, which continues or can reasonably be expected to continue for 5 or more consecutive hours, whether on public or private property, unless a License Permitting A Large Assembly in Sibley County has first been approved by the Sibley County Board of Commissioners and issued by the County Auditor, application for which must be made on the prescribed Sibley County Form at least 30 days in advance of the assembly. When applying for said license, the sponsor must submit certified copies of other required Minnesota State or Sibley County Licenses and/or permits, necessary to support the application. Such a license issued to one person shall permit such person to engage in any lawful activity in connection with the holding of the licensed assembly.

SUBD 540.2.2 As used in this Ordinance the terms are defined as follows:

540.2.2.1 “Person” means any individual natural human being, partnership, corporation, firm, company, association, society or group;

540.2.2.2 “Assembly” means a company of persons gathered together at any location at any single time for any purpose.

SUBD 540.2.3 A separate license shall be required for each day and each location in which 250 people or more assemble, or can reasonably be anticipated to assemble. The fee for each license shall be set by the Sibley County Board of Commissioners and shall be payable to the Sibley County Treasurer. The fee may be waived at the discretion of the Sibley County Board of Commissioners.

SUBD 540.2.4 A license shall permit the assembly of only the maximum number of people stated in the license. The licensee shall not sell tickets to nor permit to assemble at the licensed location more than the maximum permissible number of people.

SUBD 540.2.5 The licensee shall not permit the sound of the assembly to carry unreasonably beyond the enclosed boundaries of the location of the assembly.

SUBD 540.2.6 This Resolution shall not apply to any regularly established permanent place of worship, stadium field, arena, auditorium, coliseum, or other similar permanently established place of assembly for assemblies which do not exceed by more than 250 people the maximum capacity of the structure where the assembly is held.

SUBD 540.2.7 This Resolution shall not apply to government sponsored fairs held on regularly established fairgrounds nor to assemblies required to be licensed by other State laws and regulations of the County of Sibley, nor shall it apply to public farm auctions.

SECTION 540.3 CONDITIONS FOR ISSUANCE OF LICENSE

SUBD 540.3.1 Before any such license may be issued, the applicant shall first determine the maximum number of people which will be assembled or admitted to the location of the assembly, provided that the maximum number shall not exceed the maximum number which can reasonably assemble at the location of the assembly in consideration of the nature of the assembly, and provided that where the assembly is to continue overnight, the maximum number shall not be more than is allowed to sleep within the boundaries of the location of the assembly by the zoning and/or health ordinances of Sibley County or regulations of the Minnesota State Board of Health;

SUBD 540.3.2 At the time of the application is submitted, the sponsor shall provide a plan including the provisions herein for operation of the assembly, within ten days prior to the start of the assembly, local authorities may inspect to determine whether the requirements of these provisions have been met:

- 540.3.2.1 A fence or barrier (sufficient to prevent ingress/exit except at established gates) completely enclosing the proposed location of sufficient heights and strength to prevent people in excess of the maximum permissible number from gaining access to the assembly grounds, which shall have sufficient entrances and exits to allow easy movement into and out of the assembly grounds and provide traffic control onto established public road systems.
- 540.3.2.2 Potable water, meeting all Federal and State requirements for sanitary quality, sufficient to provide drinking water for the maximum number of people to be assembled at the rate of at least one gallon per person per day and where the assembly is to continue for more than 12 hours, water for bathing at the rate of at least 10 gallons per person per day, or portion of a day;

- 540.3.2.3 Separate enclosed toilets for males and females, meeting all State and local specifications, conveniently located throughout the grounds sufficient to provide facilities for the maximum number of people to be assembled, in accordance with the Minnesota State Board of Health Regulations and Standards;
- 540.3.2.4 A sanitary method of disposing of solid waste, in compliance with State and local laws and regulations, sufficient to dispose of the solid waste production of the maximum number of people to be assembled at the rate of least 2.5 pounds of solid waste per person per day, together with a plan for holding and collecting all such waste at least once each day of the assembly, and sufficient trash containers and personnel to perform tasks;
- 540.3.2.5 Physicians and nurses licensed to practice in Minnesota sufficient to provide the average medical care enjoyed by residents of Minnesota for the maximum number of people to be assembled at the rate of at least one physician and nurse for every 5,000 people, together with an enclosed covered structure where treatment may be rendered, containing separately enclosed treatment rooms for each physician, and at least two emergency ambulance with attendants for each 5,000 people.
- 540.3.2.6 If the assembly is to continue during hours of darkness, illumination sufficient to light the entire area of the assembly at the rate of at least five foot candles, but not to shine unreasonably beyond the boundaries of the enclosed location of the assembly.
- 540.3.2.7 A free parking area inside of the assembly grounds sufficient to provide parking space for the maximum number of people to be assembled at the rate of at least one parking space for every three persons.
- 540.3.2.8 Telephones connected to outside lines sufficient to provide service to the maximum number of people to be assembled at the rate of at least one separate line and receiver for each 1,000 persons.
- 540.3.2.9 If the assembly is to continue overnight, camping facilities in compliance with all State and County requirements as set forth in Minnesota Statutes and Regulations, Resolution and Ordinances of Sibley County, sufficient to provide camping accommodations for the maximum number of people to be assembled.
- 540.3.2.10 Security and traffic, and narcotics control plan which will meet with the requirements of local authorities and the Minnesota Department of Public Safety; regularly employed off-duty Minnesota law enforcement officers

or protective agents licensed in Minnesota, sufficient to provide adequate security for the maximum number of people to be assembled; at least one security guard for every 100 people will be provided for the first 1,000 people to assemble; for assemblies of more than 1,000 people, additional security guards will be provided at the rate of at least one for each 250 people or major fraction thereof;

- 540.3.2.11 Satisfactory fire protection shall be provided by the sponsor which may include but not be limited to the following: fire alarms, extinguishing devices, fire lanes, and shall be sufficient to meet all applicable State laws and local regulations which are in effect, or may be set forth by the County and sufficient emergency personnel to efficiently operate the required equipment will be provided by the sponsor, also;
- 540.3.2.12 All reasonable necessary precautions to insure that the sound of the assembly will not carry unreasonably beyond the enclosed boundaries of the location of the assembly.
- 540.3.2.13 Administrative control center with telephone where local authority can contact the sponsors and law enforcement personnel inside the assembly area.
- 540.3.2.14 A bond filed with the County Auditor of Sibley County, either in cash or underwritten by a surety company licensed to do business in the State of Minnesota, in the minimum amount of \$300,000.00, which shall indemnify and hold harmless the County of Sibley or any of its agents, officials, servants and employees from any liability or causes of action which might arise by reason of granting this license, payment of employees or services rendered by the County of Sibley, and from any cost incurred in cleaning up any waste material produced or left by the assembly.

SECTION 540.4 APPLICATION FOR LICENSE

SUBD 540.4.1 Application for a License Permitting A Large Assembly in Sibley County for an actual or anticipated assembly of 250 or more persons shall be made in writing to the Sibley County Board of Commissioners through the office of the County Auditor at least 30 days in advance of such assembly.

SUBD 540.4.2 The application shall contain a statement made upon oath or affirmation that the statements contained therein are true and correct to the best knowledge of the applicant and shall be signed and sworn to or affirmed by the individual making application in the case of a corporation, by all partners in the case of a partnership, or by

all officers of an unincorporated association, society or group, or, if there are no officers, by all members of such association, society or group.

SUBD 540.4.3 The application shall contain and disclose:

- 540.4.3.1 The name, date of birth, fingerprints, residence, and mailing address of all persons required to sign the application by SUBD. 540.4.2 hereof and in the case of a corporation, a certified copy of the Articles of Incorporation together with the name, date of birth, residence and mailing address of each person holding 10% or more of the stock of said corporation;
- 540.4.3.2 The address and legal description of all property upon which the assembly is to be held, together with the name, residence and mailing address of the recorded owner(s) of all such property; and that the applicant has permission to use such property for an assembly of 250 or more persons;
- 540.4.3.3 The nature or purpose of the assembly;
- 540.4.3.4 The total number of days and/or hours during which the assembly is to last;
- 540.4.3.5 The maximum number of persons which the applicant shall permit to assemble at any time, not to exceed the maximum number which can reasonably assemble at the location of the assembly, in consideration of the nature of the assembly, or the maximum number of persons allowed to sleep within the boundaries of the location of the assembly by the zoning regulations of the political subdivision if the assembly is to continue overnight;
- 540.4.3.6 The maximum number of numbered tickets to be sold, if any;
- 540.4.3.7 The plans of the applicant to limit the maximum number of people permitted to assemble;
- 540.4.3.8 The plans for fencing the location of the assembly and gates contained in such fence;
- 540.4.3.9 The plans for supplying potable water including the source, number and location, type and means of disposing of waste material;
- 540.4.3.10 The plans for providing toilet and lavatory facilities including the source, number and location, type and means of disposing of waste deposited;

- 540.4.3.11 The plans for holding, collection, and disposing of solid waste material;
- 540.4.3.12 The plans to provide for medical facilities including the location and construction of a medical structure, the names and addresses, and hours of availability of physicians and nurses, and provisions for emergency ambulance services;
- 540.4.3.13 The plans, if any, to illuminate the location of the assembly including the source and amount of power and the location of lights.
- 540.4.3.14 The plans for parking vehicles including size and location of lots, points of highway access and interior roads including routes between highway access and parking lots.
- 540.4.3.15 The plans for telephone service including the source, number and location of telephones.
- 540.4.3.16 The plans for camping facilities, if any, including facilities available and their location;
- 540.4.3.17 The plans for security including the number of guards, their deployment, and their names, addresses, credentials and hours of availability.
- 540.4.3.18 The plans for fire protection as may be required by SUBD. 540.3.2 herein.
- 540.4.3.19 The plans for sound control and sound amplifications, if any, including number, location and power of amplifiers and speakers.
- 540.4.3.20 The plans for food concessions and concessioners who will be allowed to operate on the grounds including the names and addresses of all concessioners and their license or permit numbers;
- 540.4.3.21 The plans for area traffic control for egress from and exit onto public roads or highways.

SUBD 540.4.4 The application shall be accompanied by the bond required in 540.3.2.14 and the license fee of \$500.00.

SECTION 540.5 INSSUANCE OF APPLICATION

SUBD. 540.5.1 The application for a license may be processed within 30 days of receipt and may be issued if all conditions are complied with.

SECTION 540.6 REVOCATION OF LICENSE

SUBD 540.6.1 The license may be revoked by the Sibley County Board of Commissioners at any time, if any of the conditions necessary for the issuance of or contained in the license are not complied with, or if any condition previously met ceases to be complied with.

SECTION 540.7 ENFORCEMENT OF LICENSE REGULATIONS

SUBD 540.7.1 The provisions of this Resolution may be enforced by injunction in any Court of competent jurisdiction.

SECTION 540.8 SEVERABILITY

SUBD 540.8.1 It is the intent that all provisions of this ordinance have an independent existence; and should any provision of same be declared invalid or unconstitutional by a court of competent jurisdiction, it is the intent that any such section or provision so declared, shall be severable from and shall not affect the validity of the remainder of the ordinance.