



E911 New Address and Sign Application Form
 Sibley County Code – Article 500

Please indicate your reason for filling out this form:

- I need an address assigned to the following property as well as an E911 sign.
- I already have an assigned address to my property. I still need an E911 sign.

****It is the property owner's responsibility for the installation and cost of the E911 sign.***

Cost: Sign: \$26.72 Post: \$16.03 Total: \$42.75	<input type="checkbox"/> Just the Sign <input type="checkbox"/> Sign and Post
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Please return to:
 Jesse Lutterman, GIS Coordinator
 400 Court Ave
 P. O. Box 231
 Gaylord, MN 55334
 Phone: (507) 237 – 4046

Routing (County use only):

- GIS
- Assessor
- Zoning
- Highway Dept.
- Public Works
- Sheriff's Dept.

PID:

*Feel free to scan and email form to: GIS@co.sibley.mn.us

Contact Information			
Last Name	Middle Initial	First	Company (if applicable)
Phone	Email address (to notify you when the sign is ready)		
*Public Works will notify you when your E911 sign is ready for pickup.			
Current Mailing Address			
Property Information (use this website to help complete form: https://goo.gl/CEgHbj)			
Section	Township	Range	Property Street / Avenue
Type of structure or use of property (e. g. house, shed, barn, elevator, hunting land, etc.)			
Sketch or picture of property location including structures and driveway (driveway location is necessary to create address)			

ADDRESS REQUIREMENT FLOWCHART

Is there access (driveway, cartway, etc.) to the structures?

YES 

Address required*

NO 

Is the structure (or combination of structures) less than 300 sq. ft.?

*Exceptions (address not required):

1. Outbuildings that are part of a contiguous/continuous site that

already has an address AND share the same access

YES 

Is the value of the structure minimal?

YES 

2. Outbuildings that are part of a contiguous/continuous site that

already has an address but are separate parcels due to a road going through the site

NO 

Is the value of the structure minimal?

YES 

No address required

Will be evaluated and decided by GIS Manager

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Address required

Note: Any unique situation that does not reasonably fit the certain criteria contained in this flowchart will be evaluated and decided upon by the Sibley County GIS Manager on a case-by-case basis.

- 300 sq. ft. guide follows the Department of Revenue's definition for "minor ancillary structure"
- Minimal Value = Approximately \$1,000 or less