

**County of Sibley**  
**Regular County Board Proceedings**  
**Tuesday, November 28, 2017**

The Sibley County Board of Commissioners convened in the Commissioner's Room in the Courthouse in the City of Gaylord, MN on Tuesday, November 28, 2017 at 9:00 a.m. pursuant to notice given as required by law. Members of the Board present: Commissioners Joy Cohrs, Bobbie Harder, Gary Kruggel, Bill Pinske and Jim Swanson. Also present were Roxy Traxler, Administrator and David E. Schauer, County Attorney.

The meeting was called to order by Commissioner Kruggel and began with the Pledge of Allegiance.

A motion was made by Commissioner Cohrs, seconded by Commissioner Swanson and carried to approve the agenda as revised: Add Item 8.C. CD 70 Fogarty Petition Public Hearing; Add Item 10.B. Discussion - Jail Advanced Correctional Healthcare, Inc. and Add Item 10.C. Discussion – Jail Wi-Fi

A motion was made by Commissioner Pinske, seconded by Commissioner Harder and carried to approve the consent agenda:

- Approve Board Proceedings from November 14, 2017
- Approve final payment of \$148,634.42 to WM Mueller & Sons, Hamburg Minnesota for the 2017 Bituminous Resurfacing Contract
- Award the 2018 Public Works Fuel Bid to the low bid, United Farmer Coop (UFC), Winthrop, MN
- Approve and Ratify the Professional Services Agreement between Minnesota Counties Computer Cooperative and Strategic Technologies, Incorporated for maintenance and support of MCAPS effective January 1, 2018 through December 31, 2022
- Authorize Administrator to advertise and negotiate IT Technician wage above 5% of range
- Approve Detox Division Service Agreement with Brown County Evaluation Center, Inc., New Ulm, MN effective January 1, 2018 through December 31, 2017
- Approve 2018-2019 MN Family Investment Program (MFIP) Biennial Service Agreement with MN Department of Human Services
- Approve MN Valley Action Council (MVAC) Notice of Funds Available 2018 -#2 for CY, FFY, & SFY 2018
- Approve Purchase of Service Agreement with Greater Minnesota Family Services, Willmar, MN for family group decision making services effective January 1, 2018 through December 31, 2018
- Approve the Purchase of Service Agreement with InnerSight Counseling Group, St. Peter, MN for in-home family therapy services effective January 1, 2018 to December 31, 2018
- Approve Phased Retirement Option Agreement for Jane Bruns effective January 1, 2018 through December 31, 2018
- Approve Correction to Board Proceedings from September 26, 2017
- EFT Report for November 9-22, 2017
- Investment Report thru October 31, 2017
- Approve Website Redesign Web Services Sales Agreement with Revize, LLC at a cost of \$6,100

A motion was made by Commissioner Pinske, seconded by Commissioner Cohrs and carried to approve the audited claims:

- Auditor claims: .....\$11,135,158.25
- Commissioner (County) claims: .....\$402,291.71
- Commissioner Data Private claims: .....\$86,955.06

Public Health and Human Services Director John Glisczinski introduced to the County Board new staff Office Support Specialist Becca Glaser.

A motion was made by Commissioner Pinske, seconded by Commissioner Swanson and carried to approve the revised agreement of the Joint Powers Board for the Three Counties for Kids Collaborative.

The Public Health & Human Services Mental Health Unit presented to the County Board the 2017Mental Health Local Advisory Committee (LAC) Annual Report.

A motion was made by Commissioner Cohrs, seconded by Commissioner Swanson and carried to approve Resolution #2017-58 County Application for Voting Equipment Grant.

At 10:00 a.m., the County Board held a Public Hearing on the County Ditch No. 70 Petition for Removal of Property (Thomas & Carol Fogarty).

A motion was made by Commissioner Swanson, seconded by Commissioner Harder and carried to approve the Findings & Order for the County Ditch No. 70 Petition for Removal of Property (Thomas & Carol Fogarty).

A motion was made by Commissioner Harder, seconded by Commissioner Swanson and carried to approve the space committee recommendations for office structural changes for Administration, Auditor-Treasurer and general building changes.

A motion was made by Commissioner Cohrs, seconded by Commissioner Pinske and carried to close the meeting for the purpose of discussing CD 40, 55, 56, 58 & 67 appeals per Minnesota Statute 13D.04 & 13D.05 at 10:36 a.m. Those present at the closed session were: Commissioners, County Administrator Traxler, County Attorney Schauer, County Auditor Peterson, Deputy Auditor Pelletier and Attorney John Kolb. A motion was made by Commissioner Harder, seconded by Commissioner Pinske to open the meeting at 11:30 a.m.

MN Department of Corrections representatives Tim Thompson and Sarah Johnson discussed with the County Board the DOC inspection report and recommendations regarding staffing levels.

Jail Administrator Aaron Louwagie and Advanced Correctional Healthcare, Inc. Program Consultant Megan King presented to the County Board the Advanced Correctional Healthcare, Inc. program overview on correctional healthcare services available. It was the consensus of the County Board to review the information presented and to consider action on the matter at the next County Board meeting.

Jail Administrator Louwagie and Information Services Director Beth Wilson discussed with the County Board the addition of Wi-Fi to the Sheriff's Office. It was the consensus of the County Board to review the information presented and to consider action on the matter at the next County Board meeting.

Commissioners provided reports on their board activities since the last meeting.

Clearing of Commissioner Calendars:

- December 3 – SCHA Annual Dinner, St. Cloud 5:00-7:00 p.m.
- December 4 & 5 – AMC Annual Conference, St. Cloud
- December 7 – Budget Hearing 6:00 p.m.
- December 13 – Rush River meeting

A motion was made by Commissioner Pinske, seconded by Commissioner Harder and carried to adjourn the meeting at 12:30 p.m.

Attest:

//Roxy Traxler//  
Roxy Traxler, County Administrator

//Gary Kruggel//  
Gary Kruggel, Board Chair