

**County of Sibley**  
**Regular County Board Proceedings**  
**Tuesday, February 27, 2018**

The Sibley County Board of Commissioners convened in the Commissioner's Room in the Courthouse in the City of Gaylord, MN on Tuesday, February 27, 2018 at 9:00 a.m. pursuant to notice given as required by law. Members of the Board present: Commissioners Joy Cohrs, Bobbie Harder, Gary Kruggel, Bill Pinske and Jim Swanson. Also present were Roxy Traxler, Administrator and David E. Schauer, County Attorney.

The meeting was called to order by Commissioner Swanson and began with the Pledge of Allegiance.

A motion was made by Commissioner Cohrs, seconded by Commissioner Pinske and carried to approve the agenda.

A motion was made by Commissioner Kruggel, seconded by Commissioner Cohrs and carried to approve the consent agenda:

- Approve Board Proceedings of February 13, 2018 as revised
- Approve Special Board Proceedings of February 21, 2018
- Informational: EFT Payments from 2/7/2018 - 2/21/2018
- Approve the State of MN, Office of the State Auditor Letter of Understanding for the 2017 Sibley County Audit
- Execute the Drainage Records Modernization Grant Agreement
- Approve Out of State Travel for Veteran Services Officer, Lisa Klenk, to attend NACVSO training in Reno, NV in June 2018
- Approve Resolution #2018-19 Set the Bid Opening date of April 12, 2018 for Bridge and Culvert Replacements (CP 1140, CP 1218, CP 1219)
- Informational: 2017 Gravel Tax Report

A motion was made by Commissioner Kruggel, seconded by Commissioner Pinske and carried to approve the out of state travel request for Health Educator Mary Bachman to attend the National Network of Public Health Institutes Annual Conference in New Orleans, LA on May 22-24, 2018 at an estimated cost of \$2,025. (Nay: Harder)

A motion was made by Commissioner Kruggel, seconded by Commissioner Cohrs and carried to approve the PERA Phased Retirement Option (PRO) agreement for Julie Miller from 03-23-18 to 03-23-19 at 20 hours per week and to approve the request to Hire a .5 FTE Community Health Worker at 20 hours per week (to back fill for PERA PRO LPN position). (Nay: Harder)

A motion was made by Commissioner Pinske seconded by Commissioner Kruggel and carried to approve the audited claims:

- Auditor claims .....\$539,784.45
- Commissioner (County) claims: .....\$213,141.83
- Commissioner Data Private claims: .....\$138,794.03

County Administrator Roxy Traxler provided an update to the County Board on the Courthouse Remodeling Project.

A motion was made by Commissioner Cohrs, seconded by Commissioner Harder and carried to approve revisions to the Personnel Policy effective February 27, 2018.

A motion was made by Commissioner Kruggel, seconded by Commissioner Pinske and carried to approve the Voting Equipment grant agreement with the State of MN, Secretary of State in the amount of \$46,450.35 effective February 1, 2018 through August 31, 2019; and to approve Option #4 for the remainder of the funding of equipment by polling place based upon 19 polling places.

A motion was made by Commissioner Cohrs, seconded by Commissioner Kruggel and carried to approve the revisions to the Sibley County Investment Policy as presented.

County Auditor Marilee Peterson presented to the County Board the following reports:

- 2017 Monthly Fund Cash Balances

- 2017 Budget Report
- Fund Balance Comparison

At 10:13 a.m., a Public Hearing was held for the CD 4 Petition for Minor Alterations for Highway Purposes.

A motion was made by Commissioner Pinske, seconded by Commissioner Kruggel and carried to accept the CD 4 Petition for Minor Alterations for Highway Purposes.

A motion was made by Commissioner Kruggel, seconded by Commissioner Swanson and carried to approve the Order allowing minor ditch improvement of drainage system affecting highway for the CD 4 Petition for Minor Alterations for Highway Purposes.

Commissioners provided reports on their board activities since the last meeting.

Clearing of Commissioner Calendars:

- February 27 – Board meeting
- February 27 – Work Session & Department tours (following Board meeting)
- March 8 – CHS meeting
- March 13 – Board meeting
- March 13 – HR system presentation @ 11:00 a.m.
- March 13 – Extension meeting
- March 13 – township annual meetings
- March 14 – High Island/Rush River meeting @ 9:00 a.m.
- March 15 – Joint Insurance Advisory meeting (Pinske) @ 1:00 p.m.
- March 15 – Parks & Trails meeting (Kruggel, Swanson) @ 4:00 p.m.
- March 27 – Breakfast with the Board (all) @ 8:00-8:30 a.m.
- March 27 – Board meeting
- March 28 – CHS meeting @ 8:30-10:30
- March 29 – Annual Ditch meeting @ 9:30 a.m.
- March 29 – SCHA meeting (Cohrs, Kruggel) @ 9:00 a.m.
- April 10 – Joint Work Session with Nicollet County @ 12:00 p.m., St. Peter
- April 19 – Sibley County Business Expo, Arlington Community Center @ 4:00-7:00 p.m.
- April 19 – Annual Township Officer’s meeting (all) @ 6:30 p.m. SCSC Sibley Room

A motion was made by Commissioner Pinske, seconded by Commissioner Kruggel and carried to adjourn the meeting at 10:51 a.m.

Attest:

//Roxy Traxler//  
Roxy Traxler, County Administrator

//Jim Swanson//  
Jim Swanson, Board Chair