

County of Sibley
Regular County Board Proceedings
Tuesday, March 27, 2018

The Sibley County Board of Commissioners convened in the Commissioner's Room in the Courthouse in the City of Gaylord, MN on Tuesday, March 27, 2018 at 9:00 a.m. pursuant to notice given as required by law. Members of the Board present: Commissioners Joy Cohrs, Bobbie Harder, Gary Kruggel, Bill Pinske and Jim Swanson. Also present were Roxy Traxler, Administrator and David E. Schauer, County Attorney.

The meeting was called to order by Commissioner Swanson and began with the Pledge of Allegiance.

A motion was made by Commissioner Pinske, seconded by Commissioner Cohrs and carried to approve the agenda.

A motion was made by Commissioner Kruggel, seconded by Commissioner Harder and carried to approve the consent agenda:

- Approve Board Proceedings of March 13, 2018 as revised
- Informational: EFT Payments from 03/08/18 to 03/21/18
- Approve MN Valley Action Council Notice of Funds Available 2018 -#3 for CY, FFY, & SPA 2018
- Approve out of state travel for Assistant County Attorney Dan Lannoye to attend the Digital Evidence for Prosecutors Course in Hoover, AL (at no cost to Sibley County)
- Approve sales agreement with Election Systems & Software, LLC, Omaha for the purchase of one DS200 tabulator for in-house use for absentee voting purposes at a cost of \$5,322.50 (grant funded)
- Approve permanent increase of limit to Family Facilitators Credit Card to \$1,000.00
- Approve Recorder's Vitals Software, Services Agreement and Maintenance Agreements at a total cost of \$10,600
- Informational: 2018 Local Board of Appeal & Equalization dates set for townships
- Approve MinuteTraQ software at a cost of \$540.00/month
- Approve the Memorandum of Agreement with the U of MN for Extension Services effective January 1, 2019 through December 31, 2021
- Appoint Kellie Sloat and Ryan Kahle to the Sibley County Extension Committee

A motion was made by Commissioner Kruggel, seconded by Commissioner Pinske and carried to approve the audited claims:

- Auditor:\$88,066.46
- Commissioner (County) claims:\$585,607.49
- Commissioner Data Private claims:\$86,057.25

A motion was made by Commissioner Pinske, seconded by Commissioner Harder and carried to approve drafting a letter of support from Sibley County to the MN Legislature for funding to make upgrades to the ARMER system.

A motion was made by Commissioner Kruggel, seconded by Commissioner Pinske and carried to award the 2018 Bituminous Seal Coat Project (CP 1229) to Fahrner Asphalt Sealers, Eau Claire, WI at the low responsible bid of \$638,809.59.

U of M Extension Regional Director LuAnn Hiniker, Sibley/Nicollet Extension Educator Jason Ertl and Sibley County Extension Committee Chair Pam Uhlenkamp presented to the County Board an update on Extension program activities.

County Administrator Roxy Traxler presented to the County Board an update on the Sibley County Facilities Improvement Project. A motion was made by Commissioner Pinske, seconded by Commissioner Kruggel and carried to approve PR-2 and to authorize Administrator Traxler to execute change orders up to \$5,000.00.

County Administrator Traxler discussed with the County Board the draft Capital Improvement Plan. The revised plan will be brought to a future County Board meeting for consideration.

A motion was made by Commissioner Cohrs, seconded by Commissioner Harder and carried to deny the request to provide a clothing allowance to non-union staff.

A motion was made by Commissioner Harder, seconded by Commissioner Kruggel and carried to approve the Sibley County Flood Acquisition and Demolition grant application and Resolution #2018-22 Authorizing execution of sub-grant agreement with Division of Homeland Security & Emergency Management.

It was the consensus of the County Board to direct the County Attorney to research potential zoning ordinance restrictions regarding the relocation of individuals after release from the MN Sex Offender Program (MSOP).

Commissioners provided reports on their board activities since the last meeting.

Clearing of Commissioner Calendars:

- March 27 – Breakfast with the Board (all) at 8:00-8:30 a.m.
- March 27 – Board meeting (all) at 9:00 a.m.
- March 27 – Work Session at 1:00 p.m.
- March 28 – CHS meeting @ 8:30 a.m., Hutchinson HHW
- March 29 – Annual Ditch meeting at 9:30 a.m. (all)
- March 29 – SCHA meeting (Cohrs, Kruggel) at 9:00 a.m.
- April 10 – Joint Work Session with Nicollet County (all) at 12:00 p.m., St. Peter
- April 11 – CR 57 Open House @ 4:00 p.m., SCSC
- April 19 – Sibley County Business Expo, Arlington Community center at 4:00-7:00 p.m.
- April 19 – Annual Township Officer’s meeting (all) at 7:30 p.m., SCSC Sibley Room
- May 22-24 – EOC training, SCSC Sibley Room

A motion was made by Commissioner Harder, seconded by Commissioner Pinske and carried to adjourn the meeting at 11:14 a.m.

Attest:

//Roxy Traxler//
Roxy Traxler, County Administrator

//Jim Swanson//
Jim Swanson, Board Chair